

MINUTES OF THE REGULAR MEETING OF THE WOOD RIVER FIRE PROTECTION DISTRICT

Call Meeting to Order: Commissioner Jay Bailet called the meeting of the Wood River Fire Protection District to order on February 16, 2022, at Wood River Fire District Station 3, 11053 State Hwy 75, Bellevue, Idaho at 3:15 PM.

Attendance: Commissioners Jay Bailet, Dennis Kavanagh, Chief Ron Bateman, Ops Chief Bass Sears, Office Manager Stephanie Jaskowski.

Open Session for Public Comments: None

Action Item: Approve and Sign Meeting Minutes from the Meeting on January 19, 2022.
Commissioner Kavanagh motioned to approve the minutes from January 19, 2022 Meeting, Commissioner Bailet seconded the motion. All in favor, motion carried.

Action Item: Approve and Sign January 2022 Payables. **Commissioner Kavanagh motioned to approve and sign the January 2022 Payables; Commissioner Bailet seconded the motion. All in favor, motion carried.**

Action Item: Auditor's Report for Fiscal Year 2021 was presented by Scott Hunsaker, Mahlke Hunsaker & Co with no modified opinions.

The commissioners had discussion and thanked Office Manager Jaskowski for work well done.

Commissioner Kavanagh moved to accept the auditors report for FY2021 as presented, Commissioner Bailet seconded the motion. All in favor, motion carried.

Chief's Report:

ITEM: Operational and Administrative Updates (Chief's Report)

DESCRIPTION: Operational. Yesterday was the 138th day of FY 2022. Unfortunately, tracking our 4-person staffing has been nearly impossible for the past 3-4 weeks. Chief Sears continues, like today, to help cover the daytime hours.

Administrative / Financial. I had shared in October / November of last year that things would start to settle down about now; well, they aren't and probably won't in the near future.

Stephanie processed our 10th payroll last Monday and, as before, some numbers are way over and some are way under. Overall, though, it appears (as I said last month) that payroll is on track to be about 95% of what we budgeted.

Line Item 6010 – Line Personnel	\$768,906 / \$806,838 (95.30 %, down from 97.12%)
Line Item 6020 – TFT Personnel	\$135,924 / \$172,973 (78.58%, up from 75.63%)
Line Item 6030 – PT / POC Personnel	\$183,883 / \$136,800 (134.42%, down from 140%)
Line Item 6040 – Admin Personnel	\$299,763 / \$334,970 (89.49%, up from 84.95%)
Total	\$1,390,423 / \$1,455,181 (95.5%, down from 95.7%)

Stephanie did include a large payout of vacation and sick time in this last payroll, too.

We haven't amended the contract with the BCAD, but Administrator Pomeroy has shared they want to approve that next week (2/22/22). I will include it on our March agenda; this means we probably won't see that revenue until April disbursements. I have included that additional revenue in my Dry Erase Math sheet.

ACTION PROPOSED: *No action is needed or requested with these updates, but I want to encourage discussion and dialogue from the BoFCs with respect to any administrative and operational reality.*

The commissioners held discussion.

ITEM: CBA Meetings (Chief's Report)

DESCRIPTION: I met with the Local 4923 CBA team (Huntsman, DeMoe, Knox) a couple more times since our January board meeting for a total of about four hours. I think we reached a pretty good place and, for obvious reasons, cancelled our last few meetings. With me out of town the week of February 28th, it's hard to imagine us meeting again before March 9th.

President Huntsman and I signed an MOU to extend the deadline until the end of the FY. It's included in your packet.

ACTION PROPOSED: *I would encourage discussion and executive session, if desired.*

Commissioners held discussion.

Action Item: Memorandum of Understanding with Local 4923. **Commissioner Kavanagh motioned to accept the Memorandum of Understanding with Local 4923 dated February 15, 2022, to extend the expiration date of the Collective Bargaining Agreement to be on or before Friday, September 30, 2022. Commissioner Bailet seconded the motion. All in favor, motion carried.**

ITEM: Lieutenant Promotions (Chief's Report)

DESCRIPTION: Just to remind, we did an MOU with the Local in October that made some small adjustments to the requirements to test for CPT with WRFR. We made some corresponding tweaks to the LT requirements, too. Our newer members, especially with 2-station staffing, have been serving in a *much* different way than they had in previous years. We ask for leadership and all that goes along with that – both on the fireground / EMS scene AND the far-more-complicated interpersonal realm.

We worked to meet the intent of the CBA, asking ENGs Trey Knox and Erin Griffith to reflect and write a short essay on why this is the right time for them to promote and how their experiences have prepared them for this transition. Even in the midst of the maelstrom of the last 3 weeks, they took time to write deep, heartfelt thoughts. Chief Sears, President Huntsman and I all read these papers and I think it was a consensus that those moments (of reading) were a light in the darkness.

I wish I'd had the time (and emotional bandwidth) to better craft some words that would effectively convey how important this moment is and how ready Trey and Erin are for this move. The situation we've encountered in the last six months is profound – we've lost three RFT members who had more than six decades of service – and we've asked a lot of people to grow up really fast. I am thankful that they are ready and more than willing to do just that.

ACTION PROPOSED: *No action is necessary.*

Commissioners held discussion reviewing staffing, positions.

Action Item: Adoption of Ordinance No. 2022-01 Bond Election for General Obligation Bond of \$17,100,000.00 to construct a new Fire Station and renovation of existing facilities to be held May 17, 2022.

The Commissioners reviewed the Ordinance and had discussion and requested Commissioner Garman to sign the Ordinance upon his return to the valley.

Commissioner Bilet motioned to adopt the Ordinance No. 2022-01 ordering a special bond election to be held for General Obligation Bond of \$17,100, 000.00 to construct a new Fire Station and renovation of existing facilities to be held May 17, 2022. The motion is to accept the Summary of the Ordinance, the Ordinance verbiage and the Certification of the District Clerk and the Debt Disclosure Statement of Existing Debt, Proposed New Issue, and total Proposed Bonded Debt. Commissioner Kavanagh seconded the motion, all in favor, motion passed.

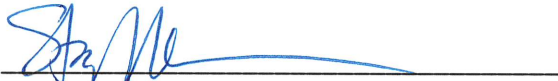
Old Business: None

New Business: None

Any Other Business: Commissioner Kavanagh mentioned he would like to compliment Fire Marshall Elle as he was great to work with on a project in Indian Creek working out options with sound decisions.

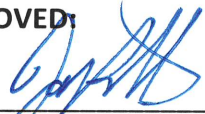
Adjourn: Commissioner Kavanagh motioned to adjourn the regular meeting and Commissioner Bailet seconded the motion for Adjournment at 4:00 pm. All in favor, motion carried.

Meeting Adjourned.




Stephanie Jaskowski, District Clerk

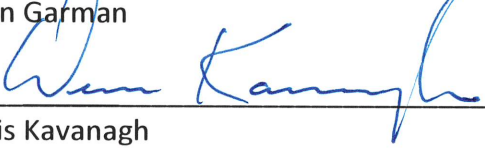
APPROVED:



Jay Bailet, Chairman



Steven Garman



Dennis Kavanagh

Date: 3/16/2022

February
2022

Dry Eraseboard Math

	CAPITAL		OPERATIONS	TOTAL
Balance 10/1/21	\$257,075	Balance 10/1/21	\$1,530,375	\$1,787,450
Transfer	\$0		\$0	
Total	\$257,075		\$1,530,375	
Lease / Architect	\$0			
Balance 1/11/22	\$257,075	Balance 1/11/22	\$1,834,908	\$2,091,983
Additional Trans	\$450,000		\$450,000	
Total	\$707,075		\$1,384,908	
Land Down	\$450,000	BCAD - 7 Months plus 27	\$985,614	
Additional Capital	\$100,000	Tax Share	\$378,646	
Balance 10/1/21	\$157,075	Other Revenue	\$50,000	
		Total	\$2,799,168	
		Est. of 7 Mos. Exp.	\$1,583,312	
		Total	\$1,215,856	
Balance 10/1/22	\$157,075	Balance 10/1/22	\$1,215,856	\$1,372,931

Assumptions: We amend the Capital transfer from \$510K to \$450k AND we receive \$269,409 additional from BCAD.

Observations: We are below what I projected last month, but I believe that will "come up."

Wood River Fire & Rescue – Accounts Payable Report
Register: Mountain West Operations Checking Account & Current Assets
From: 2/1/2022 to 2/28/2022:

Feb 28, 22

ASSETS

Current Assets

Checking/Savings

1100 · Cash & Cash Equivalents

1100.1 · Mtn West Checking

1100.11 · Mtn West Sweep 67,652.70

1100.1 · Mtn West Checking - Other -30,581.76

Total 1100.1 · Mtn West Checking 37,070.94

1100.2 · Mtn West Reserve Ckng 447.37

1100.3 · Local Govt Investment Pool 1,969,180.33

1100.4 · Petty Cash 120.00

Total 1100 · Cash & Cash Equivalents 2,006,818.64

Total Checking/Savings 2,006,818.64

Accounts Receivable

1150 · Accounts Receivable

1151 · Accounts Receivable, net 13,928.68

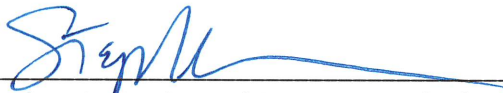
1152 · Property Taxes Receivable 21,894.49

1150 · Accounts Receivable - Other -14,376.00

Total 1150 · Accounts Receivable 21,447.17

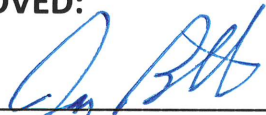
Total Accounts Receivable 21,447.17

Total Current Assets 2,028,265.81



Stephanie Jaskowski, District Clerk

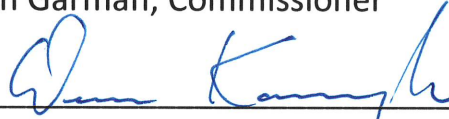
APPROVED:



Jay Bailet, Commissioner



Steven Garman, Commissioner



Dennis Kavanagh, Commissioner

DATE: 3/16/2022

WOOD RIVER FIRE & RESCUE

3/14/2022 10:58 AM

Register: 1100 - Cash & Cash Equivalents:1100.1 - Mtn West Checking

From 02/01/2022 through 02/28/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/01/2022	24566	AIRGAS USA, LLC.	2200 · Accounts Payable		158.46	X		106,671.85
02/01/2022	24567	AMAZON.COM	2200 · Accounts Payable		407.72	X		106,264.13
02/01/2022	24568	BIG WOOD FITNESS	2200 · Accounts Payable		375.00	X		105,889.13
02/01/2022	24569	BLUE CROSS OF I...	2200 · Accounts Payable		14,326.86	X		91,562.27
02/01/2022	24570	DELTA DENTAL	2200 · Accounts Payable		1,118.40	X		90,443.87
02/01/2022	24571	GREAT AMERICA ...	2200 · Accounts Payable		108.84	X		90,335.03
02/01/2022	24572	IDAHO LUMBER	2200 · Accounts Payable	2281	132.31	X		90,202.72
02/01/2022	24573	MSBT LAW	2200 · Accounts Payable		90.00	X		90,112.72
02/01/2022	24574	STATE INSURANC...	2200 · Accounts Payable	503920	4,696.00	X		85,416.72
02/01/2022	24575	TREASURE VALLE...	2200 · Accounts Payable	BCES	200.70	X		85,216.02
02/01/2022	24576	UNIFORMS 2 GEAR	2200 · Accounts Payable		60.67	X		85,155.35
02/01/2022			1100 · Cash & Cash E...	Funds Transfer		X	19,750.00	104,905.35
02/01/2022			1100 · Cash & Cash E...	Funds Transfer	19,750.00	X		85,155.35
02/02/2022			1100 · Cash & Cash E...	Funds Transfer		X	275.00	85,430.35
02/02/2022			1100 · Cash & Cash E...	Funds Transfer	275.00	X		85,155.35
02/03/2022	AutoPay3	IDAHO POWER	E · ADMINISTRATIO...		303.50	X		84,851.85
02/03/2022			1100 · Cash & Cash E...	Funds Transfer		X	125.00	84,976.85
02/03/2022			1100 · Cash & Cash E...	Funds Transfer	125.00	X		84,851.85
02/04/2022			1100 · Cash & Cash E...	Funds Transfer		X	300.00	85,151.85
02/04/2022			1100 · Cash & Cash E...	Funds Transfer	300.00	X		84,851.85
02/07/2022	ACH	FIRST BANKCARD	2200 · Accounts Payable		4,358.74	X		80,493.11
02/07/2022			1100 · Cash & Cash E...	Funds Transfer	7.84	X		80,485.27
02/07/2022			1100 · Cash & Cash E...	Funds Transfer		X	7.84	80,493.11
02/08/2022			-split-	Deposit		X	102,360.62	182,853.73
02/08/2022			1100 · Cash & Cash E...	Funds Transfer	98,001.88	X		84,851.85
02/08/2022			1100 · Cash & Cash E...	Funds Transfer		X	98,001.88	182,853.73
02/09/2022	E-pay	UNITED STATES T...	-split-	82-0397612 Q...	21,139.10	X		161,714.63
02/09/2022	24577	ID BUREAU OF EM...	-split-		225.23	X		161,489.40
02/09/2022			1100 · Cash & Cash E...	Funds Transfer		X	700.00	162,189.40
02/09/2022			1100 · Cash & Cash E...	Funds Transfer	700.00	X		161,489.40
02/10/2022	ACH	STATE TAX COM...	2400 · Payroll Liabilities	000230196	4,036.00	X		157,453.40
02/10/2022	BASE	PERSI	-split-	M040	14,873.38	X		142,580.02
02/10/2022	CHOICE	PERSI	2400 · Payroll Liabiliti...	M040	4,130.83	X		138,449.19
02/10/2022	AutoPay1	CENTURY LINK	E · ADMINISTRATIO...	Station 1	218.65	X		138,230.54
02/10/2022	24578	IDAHO CHILD SUP...	2400 · Payroll Liabiliti...	309176	366.46	X		137,864.08
02/10/2022			1100 · Cash & Cash E...	Funds Transfer...	40,094.59	X		97,769.49
02/10/2022			1100 · Cash & Cash E...	Funds Transfer...	6,018.16	X		91,751.33
02/10/2022			1100 · Cash & Cash E...	Funds Transfer		X	69,725.00	161,476.33
02/10/2022			1100 · Cash & Cash E...	Funds Transfer	69,725.00	X		91,751.33
02/11/2022			1100 · Cash & Cash E...	Funds Transfer		X	21,150.00	112,901.33

WOOD RIVER FIRE & RESCUE

3/14/2022 10:58 AM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 02/01/2022 through 02/28/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/11/2022			1100 · Cash & Cash E...	Funds Transfer	21,150.00	X		91,751.33
02/14/2022	AutoPay3	INTERMOUNTAIN ...	E · ADMINISTRATIO...		635.29	X		91,116.04
02/14/2022			1100 · Cash & Cash E...	Funds Transfer	13.69	X		91,102.35
02/14/2022			1100 · Cash & Cash E...	Funds Transfer	49,574.56	X		41,527.79
02/14/2022			1100 · Cash & Cash E...	Funds Transfer		X	13.69	41,541.48
02/14/2022			1100 · Cash & Cash E...	Funds Transfer		X	49,574.56	91,116.04
02/15/2022			-split-	Deposit		X	49,941.02	141,057.06
02/15/2022	ACH	C3 INTEGRATED S...	B · CONTRACTURA...		394.19	X		140,662.87
02/15/2022	AutoPay1	INTERMOUNTAIN ...	E · ADMINISTRATIO...		223.28	X		140,439.59
02/15/2022	AutoPay2	INTERMOUNTAIN ...	E · ADMINISTRATIO...		218.49	X		140,221.10
02/16/2022	ACH	CITY OF HAILEY / ...	2200 · Accounts Payable		40.70	X		140,180.40
02/16/2022	ACH	CITY OF HAILEY / ...	2200 · Accounts Payable		94.64	X		140,085.76
02/16/2022	24579	AMAZON.COM	2200 · Accounts Payable		811.49	X		139,274.27
02/16/2022	24580	ANTHEM BROADB...	2200 · Accounts Payable	18706	114.00	X		139,160.27
02/16/2022	24581	ATKINSON'S MAR...	2200 · Accounts Payable		6.47	X		139,153.80
02/16/2022	24582	BOUND TREE ME...	2200 · Accounts Payable		322.01	X		138,831.79
02/16/2022	24583	BPA HEALTH	2200 · Accounts Payable		142.35	X		138,689.44
02/16/2022	24584	BY THE BOOK-ST...	2200 · Accounts Payable		127.50			138,561.94
02/16/2022	24585	CITY OF KETCHUM	2200 · Accounts Payable		75.00	X		138,486.94
02/16/2022	24586	CLEAR CREEK DIS...	2200 · Accounts Payable		86.46	X		138,400.48
02/16/2022	24587	CLEARWATER LA...	2200 · Accounts Payable		1,768.75	X		136,631.73
02/16/2022	24588	COX COMMUNICA...	2200 · Accounts Payable		234.03	X		136,397.70
02/16/2022	24589	ELEVATION GARA...	2200 · Accounts Payable		282.85	X		136,114.85
02/16/2022	24590	GEM STATE WELD...	2200 · Accounts Payable		28.83	X		136,086.02
02/16/2022	24591	GREAT AMERICA ...	2200 · Accounts Payable		93.00	X		135,993.02
02/16/2022	24592	HENRY SCHEIN	2200 · Accounts Payable		642.94	X		135,350.08
02/16/2022	24593	INTEGRATED TEC...	2200 · Accounts Payable		213.30	X		135,136.78
02/16/2022	24594	JANE'S ARTIFACTS	2200 · Accounts Payable		15.49	X		135,121.29
02/16/2022	24595	LL GREEN'S HARD...	2200 · Accounts Payable		48.23	X		135,073.06
02/16/2022	24596	MCKESSON	2200 · Accounts Payable		179.36	X		134,893.70
02/16/2022	24597	MES-MUNICIPAL ...	2200 · Accounts Payable		1,950.00	X		132,943.70
02/16/2022	24598	NCPERS GROUP LI...	2200 · Accounts Payable		192.00			132,751.70
02/16/2022	24599	NORCO	2200 · Accounts Payable		346.50	X		132,405.20
02/16/2022	24600	O'REILLY AUTO P...	2200 · Accounts Payable		27.98	X		132,377.22
02/16/2022	24601	PLATT	2200 · Accounts Payable		187.50	X		132,189.72
02/16/2022	24602	RON BATEMAN	2200 · Accounts Payable	VOID: Misprint		X		132,189.72
02/16/2022	24603	SATELLITE PHON...	2200 · Accounts Payable		55.96	X		132,133.76
02/16/2022	24604	UNIFORMS 2 GEAR	2200 · Accounts Payable		1,047.03	X		131,086.73
02/16/2022	24605	UNITED OIL	2200 · Accounts Payable		547.00	X		130,539.73
02/16/2022	24606	VALLEY COUNTR...	2200 · Accounts Payable	123811	147.51	X		130,392.22

WOOD RIVER FIRE & RESCUE

3/14/2022 10:58 AM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 02/01/2022 through 02/28/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/16/2022	24607	VERIZON WIRELE...	2200 · Accounts Payable	565720461-00...	444.91	X		129,947.31
02/16/2022	24608	WEIDNER FIRE, IN...	2200 · Accounts Payable		4,579.00	X		125,368.31
02/16/2022	24609	WSCFF EMPLOYE...	2200 · Accounts Payable		500.00	X		124,868.31
02/16/2022	24610	ZOLL MEDICAL C...	2200 · Accounts Payable		2,740.22	X		122,128.09
02/16/2022	24611	DAVIS EMBROIDE...	2200 · Accounts Payable		1,127.55	X		121,000.54
02/16/2022	24612	MAHLKE HUNSAK...	2200 · Accounts Payable		6,800.00	X		114,200.54
02/16/2022	24613	RON BATEMAN	2200 · Accounts Payable		75.13	X		114,125.41
02/16/2022	24614	STAR FIRE DISTRI...	2200 · Accounts Payable		1,309.64			112,815.77
02/16/2022			1100 · Cash & Cash E...	Funds Transfer		X	1,050.00	113,865.77
02/16/2022			1100 · Cash & Cash E...	Funds Transfer	1,050.00	X		112,815.77
02/17/2022			-split-	Deposit		X	277.10	113,092.87
02/17/2022			1100 · Cash & Cash E...	Funds Transfer		X	150.00	113,242.87
02/17/2022			1100 · Cash & Cash E...	Funds Transfer	150.00	X		113,092.87
02/18/2022			1100 · Cash & Cash E...	Funds Transfer		X	150.00	113,242.87
02/18/2022			1100 · Cash & Cash E...	Funds Transfer	150.00	X		113,092.87
02/22/2022			1100 · Cash & Cash E...	Funds Transfer		X	2,050.00	115,142.87
02/22/2022			1100 · Cash & Cash E...	Funds Transfer	2,050.00	X		113,092.87
02/23/2022			-split-	Deposit		X	24.94	113,117.81
02/23/2022			1100 · Cash & Cash E...	Funds Transfer		X	10,925.00	124,042.81
02/23/2022			1100 · Cash & Cash E...	Funds Transfer	10,925.00	X		113,117.81
02/24/2022	BASE	PERSI	-split-	M040	9,371.31	X		103,746.50
02/24/2022	CHOICE	PERSI	2400 · Payroll Liabiliti...	M040	1,602.47	X		102,144.03
02/24/2022	E-pay	UNITED STATES T...	-split-	82-0397612 Q...	12,540.40	X		89,603.63
02/24/2022	AutoPay2	IDAHO POWER	E · ADMINISTRATIO...		192.73	X		89,410.90
02/24/2022	24615	WOOD RIVER FIR...	2400 · Payroll Liabiliti...		641.82			88,769.08
02/24/2022	24629	AIR ST. LUKE'S M...	2200 · Accounts Payable		990.00			87,779.08
02/24/2022			1100 · Cash & Cash E...	Funds Transfer...	26,420.62	X		61,358.46
02/24/2022			1100 · Cash & Cash E...	Funds Transfer...	6,844.00	X		54,514.46
02/24/2022			1100 · Cash & Cash E...	Funds Transfer		X	66,975.00	121,489.46
02/24/2022			1100 · Cash & Cash E...	Funds Transfer	66,975.00	X		54,514.46
02/25/2022			-split-	Deposit		X	39.99	54,554.45
02/25/2022	24616	AMAZON.COM	2200 · Accounts Payable		174.95			54,379.50
02/25/2022	24617	BIG WOOD FITNESS	2200 · Accounts Payable		375.00			54,004.50
02/25/2022	24618	BLUE CROSS OF I...	2200 · Accounts Payable		12,583.06			41,421.44
02/25/2022	24619	DELTA DENTAL	2200 · Accounts Payable		1,259.86			40,161.58
02/25/2022	24620	HAILEY AUTO CLI...	2200 · Accounts Payable		2,253.93			37,907.65
02/25/2022	24621	HENRY SCHEIN	2200 · Accounts Payable		566.16			37,341.49
02/25/2022	24622	MCKESSON	2200 · Accounts Payable		564.98	X		36,776.51
02/25/2022	24623	MSBT LAW	2200 · Accounts Payable		112.50			36,664.01
02/25/2022	24624	NCPERS GROUP LI...	2200 · Accounts Payable		192.00			36,472.01

WOOD RIVER FIRE & RESCUE

3/14/2022 10:58 AM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 02/01/2022 through 02/28/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/25/2022	24625	RICEFERGUSMILL...	2200 · Accounts Payable		160.00			36,312.01
02/25/2022	24626	STATE INSURANC...	2200 · Accounts Payable	503920	4,696.00			31,616.01
02/25/2022	24627	UNITED OIL	2200 · Accounts Payable		542.29			31,073.72
02/25/2022	24628	ZOLL MEDICAL C...	2200 · Accounts Payable		671.71			30,402.01
02/25/2022			1100 · Cash & Cash E...	Funds Transfer		X	1,175.00	31,577.01
02/25/2022			1100 · Cash & Cash E...	Funds Transfer	1,175.00	X		30,402.01
02/28/2022			-split-	Deposit		X	3,019.64	33,421.65
02/28/2022			-split-	Deposit		X	8,678.20	42,099.85
02/28/2022			4200 · Other Revenue:...	Interest		X	5.73	42,105.58
02/28/2022			B · CONTRACTURA...	Service Charge	12.00	X		42,093.58
02/28/2022	ACH	STATE TAX COM...	2400 · Payroll Liabilities	000230196	4,939.00			37,154.58
02/28/2022	AutoPay3	CENTURY LINK	E · ADMINISTRATIO...		83.64			37,070.94
02/28/2022			1100 · Cash & Cash E...	Funds Transfer	9,204.39	X		27,866.55
02/28/2022			1100 · Cash & Cash E...	Funds Transfer		X	9,204.39	37,070.94