

MINUTES OF THE REGULAR MEETING OF THE WOOD RIVER FIRE PROTECTION DISTRICT

Call Meeting to Order: Commissioner Jay Bailet called the meeting of the Wood River Fire Protection District to order on December 21, 2022, at Wood River Fire District Station 3, 11053 State Hwy 75, Bellevue, Idaho at 3:00 PM.

Attendance: Commissioners Jay Bailet, Dennis Kavanagh, Steven Garman, Shiloh, Chief Ron Bateman, Operations Chief Bass Sears, Office Manager Stephanie Jaskowski

Open Session for Public Comments: None

Action Item: Approve and Sign Meeting Minutes from the Commissioner Meeting on November 16, 2022. **Commissioner Garman motioned to approve the minutes from November 16, 2022, Commissioner Meeting, Commissioner Kavanagh seconded the motion. All in favor, motion carried.**

Action Item: Approve and Sign November 2022 Payables. **Commissioner Garman motioned to approve and sign the November 2022 Payables; Commissioner Kavanagh seconded the motion. All in favor, motion carried.**

Chiefs Report:

ITEM: All of It (Chief's Report)

DESCRIPTION: This will be the briefest Chief's Report I've ever done. Although I'm certain it's unnecessary, I assure you my brevity isn't a reflection of the lack of stuff going on. There has been a lot of movement and here's a bit of what I've been working on:

An **EMS survey** that addresses a slice of the BCAD Strategic Plan. I've emailed it out to several different groups and have linked it on our Facebook page. We plan to leave it open for two weeks and hope to get a sample of 400 to get a confidence and reliability that will aid decision-making going forward.

Multiple meetings with Chief McLaughlin (KFD) regarding ambulance district funding and potential pathways going forward. We have also met with Comm. McCleary, Comm. Davis, and Administrator Pomeroy. I have also met with Chiefs Robrahn and Bauer (SV / NBC). There's a lot here and it may seem like a radical departure from whatever was before. Paraphrasing one of my favorite authors (see the David Whyte poem), sometimes the best way forward is to *stop* having the conversation that you're having now.

Commissioners held discussion agreeing their comfort with Chief Bateman speaking on their behalf in future meetings.

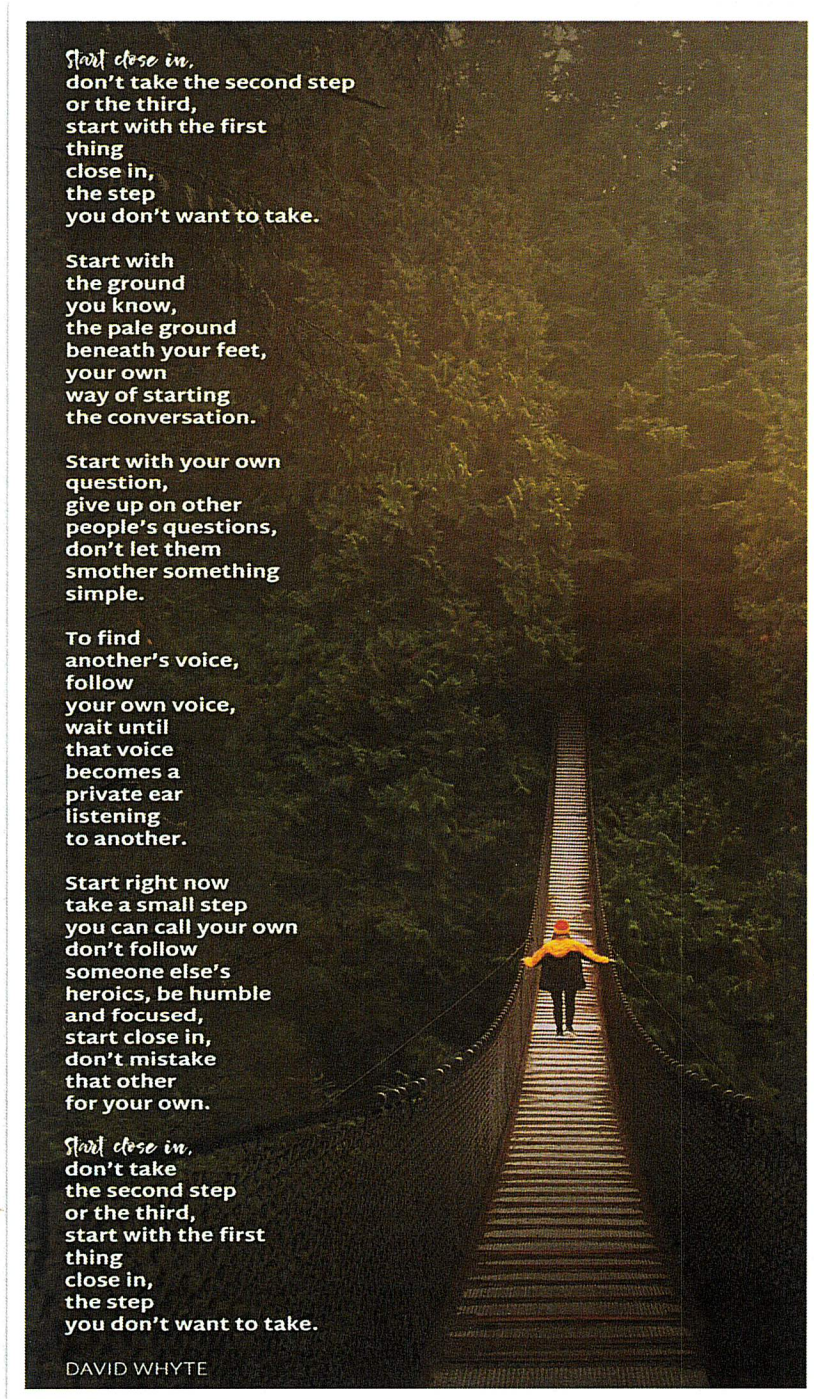
A more refined **FY 2024 Budget**. I believe that we could and should plan on collecting our "Existing Forgone Balance" which totals \$54,771 (sum of our 2022 L-2 Dashboard at \$43,418 and Resolution 2022 – 03 reserving an additional \$11,353). I will bring some more evolved numbers to next month's board meeting.

Commissioners held discussion

PT / POC CY 2023 pay rate adjustments. Pretty self-explanatory.

An end-of-the-year email that explores many of the ideas floating around right now – connecting some of these bullet points.

ACTION PROPOSED: *No action necessary.*



Operations Chief Report:

- **We are operating!!**

o 1081 calls YTD (12/21/22), 3.05 per day on average, projected total is 1,110 – 1,114 calls for calendar 2022.

- **Why are we operating??**

o Quite bluntly our members are crushing it. They're handling high acuity fire & EMS calls, training to a high level, managing all the necessary supporting tasks (report writing, supplies, equipment, apparatus, buildings), and bettering themselves and each other in the areas of mental health and peer support. The demands on them have increased *hugely* and they have stepped up and owned the workload.

- **EMS Roundtables**

o Our monthly in-house EMS Roundtables – spearheaded by Lt Griffith – have been well received with lots of good dialog and learning tips and tricks being spread around from experienced to new providers and vice versa. Filling a void that was left. These events are scheduled monthly for 2023.

- **Doing our part in the grander scheme of things**

o Community Resource docs – Carrying community resource lists on the ambulances to hand to citizens we encounter (many of them very new to the valley) who may be in need of ongoing medical, dental, mental health, housing, or financial assistance.

o Wood River Community Health Needs Assessment – Participating with other valley entities (CCH, Hunger Coalition, HPD, St Luke's, etc.) to help analyze WR Valley community health needs and brainstorm ways to provide the necessary services to handle new and existing residents of the valley.

o Peer support – Huge amount of work has been and is being done to continue to develop qualified, in-house peer support network as well as raising *every* member's awareness that they may – at any moment – become someone else's needed support contact.

- **Lucas Devices**

o New automated CPR devices ("thumpers") – procured through a grant – are on two of our ambulances, got their first use last week on a cardiac arrest call and worked possibly even better than expected... quick application by first in crew freed hands for other rapid interventions, quality of CPR delivered was extremely high.

- **Fog nails**

o Another new tool that recently saw its first use on structure fire in Greenhorn. Early reports are they worked as advertised, and lots of folks are working on developing more innovative ways of using these tools.

- **Station 2**

o Struggling along during these cold snaps – garage doors don't work, pipes freeze, etc. Current "solution" will result in some higher utility bills (natural gas, water) but seem preferable to the alternatives (broken pipes, inaccessible apparatus).

- **5 people on every day in January**

o Scheduling quirks (no one taking any time off, the last few weeks of Emily White's split schedule) ended up with us filling every day in January as a 5-person shift. Intention (and direction) is for duty crews to use these flush shifts as an opportunity to catch up on some of the bigger projects and duties we have been scrambling to take care of while running record call volume.

- **ISRB (Idaho Survey & Rating Bureau) rating in 2023 possible**

o We were recently notified that we will be going through the insurance rating process with ISRB in (presumably) 2023. They will review our training records, apparatus records, water supply testing etc. We are hoping they are ready with some Covid related flexibility as some of those tasks were not accomplished (or not accomplished fully) during the height of Covid.

- **FedEx**

o FedEx package sorting building is mostly complete, although most likely not operating until spring. Larger commercial type structure than we generally have in our district, but the huge amount of time Marshall Elle put into that project and subsequent walk throughs with duty crews appear to have made fire (and ambulance) calls there relatively straightforward

Fire Marshals Report:

I have had numerous conversations with architects and developers regarding new homes being designed that will be starting construction in the spring. The Valley Club and Indian Creek, once again, seem to be the most popular areas for upcoming projects.

Building permit applications have slowed considerably as I've mentioned before. As of Monday, December 19, I have reviewed 69 building permit applications for new buildings. I have completed 33 Final Fire Inspections on buildings to ensure all safety measures are completed before the Building Official's complete their Final Inspections and issue Certificate of Occupancy's.

I am continuing to schedule fire final inspections, plan reviews and complete other Fire Marshal business as quickly as possible. Although my schedule varies week by week, I really enjoy assisting developers, landscape architects, contractors, and property owners in our District as well as handling emergency calls as a paramedic.

For an update on the Fed Ex building, it has been completed except for the fire sprinkler system fire pump and the main electrical power switch gear both of which are expected to arrive and be installed in January. Currently the building is unoccupied and has a 24 a day fire watch person due to the lack of a working fire sprinkler system. The county has issued a temporary certificate of occupancy to allow the property to be turned over to the Fed Ex company. The building is not expected to be staffed and operating by Fed Ex until June of 2023.

Commissioners held discussions.


Old Business: None

New Business: OM Jaskowski reminded Commissioners Garman and Kavanagh that their seats will be up for re-election in November of 2023. This summer they will need to make their decision should they wish to retain their seats and gather signatures supporting their candidacy in their district to do so. Deadline for the completed form will be in September. She will keep the commissioners posted of the dates.

Any Other Business: None

Adjourn: Commissioner Garman motioned to adjourn the regular meeting and Commissioner Kavanagh seconded the motion for Adjournment at 3:24 pm. All in favor, motion carried.

Meeting Adjourned.



Stephanie Jaskowski, District Clerk


APPROVED:



Jay Ballet, Chairman



Steven Garman




Dennis Kavanagh

Date: 1/18/2023


Wood River Fire & Rescue – Accounts Payable Report
Register: Mountain West Operations Checking Account & Current Assets
From: 12/1/2022 to 12/31/2022:

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1100 · Cash & Cash Equivalents	
1100.1 · Mtn West Checking	
1100.11 · Mtn West Sweep	187,044.25
1100.1 · Mtn West Checking - Other	-39,160.26
Total 1100.1 · Mtn West Checking	147,883.99
1100.2 · Mtn West Reserve Ckng	447.41
1100.3 · LGIP - Operations	1,614,171.44
1100.33 · LGIP - Capital Funds	499,364.19
1100.4 · Petty Cash	120.00
Total 1100 · Cash & Cash Equivalents	2,261,987.03
Total Checking/Savings	2,261,987.03
Accounts Receivable	
1150 · Accounts Receivable	
1151 · Accounts Receivable, net	147,016.97
1152 · Property Taxes Receivable	21,894.49
1150 · Accounts Receivable - Other	-14,200.46
Total 1150 · Accounts Receivable	154,711.00
Total Accounts Receivable	154,711.00
Total Current Assets	2,416,698.03
TOTAL ASSETS	2,416,698.03




 Stephanie Jaskowski, District Clerk


APPROVED:



 Jay Bailet, Commissioner



 Steven Garman, Commissioner



 Dennis Kavanagh, Commissioner

DATE: 1/18/2023

WOOD RIVER FIRE & RESCUE

1/13/2023 9:20 AM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 12/01/2022 through 12/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/01/2022	BASE	PERSI	-split-	M040	11,906.54	X		234,593.48
12/01/2022	CHOICE	PERSI	2400 · Payroll Liabilities...	M040	2,277.59	X		232,315.89
12/01/2022	E-pay	UNITED STATES TR...	-split-	82-0397612 QB ...	15,720.48	X		216,595.41
12/01/2022	25081	BIG WOOD FITNESS	2200 · Accounts Payable		375.00			216,220.41
12/01/2022	25082	BLUE CROSS OF ID...	2200 · Accounts Payable		16,394.45	X		199,825.96
12/01/2022	25083	DELTA DENTAL	2200 · Accounts Payable		1,262.19	X		198,563.77
12/01/2022	25084	NCPERS GROUP LIF...	2200 · Accounts Payable		224.00	X		198,339.77
12/01/2022	25085	PICABO TOWER LE...	2200 · Accounts Payable		900.00	X		197,439.77
12/01/2022			1100 · Cash & Cash Equ...	Funds Transfer -...	36,065.79	X		161,373.98
12/01/2022			1100 · Cash & Cash Equ...	Funds Transfer-...	5,639.95	X		155,734.03
12/01/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	71,750.00	227,484.03
12/01/2022			1100 · Cash & Cash Equ...	Funds Transfer	71,750.00	X		155,734.03
12/02/2022	AutoPay3	IDAHO POWER	E · ADMINISTRATION...		314.46	X		155,419.57
12/02/2022			1100 · Cash & Cash Equ...	Funds Transfer	22.01	X		155,397.56
12/02/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	22.01	155,419.57
12/05/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	5,900.00	161,319.57
12/05/2022			1100 · Cash & Cash Equ...	Funds Transfer	5,900.00	X		155,419.57
12/06/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	20,350.00	175,769.57
12/06/2022			1100 · Cash & Cash Equ...	Funds Transfer	20,350.00	X		155,419.57
12/07/2022	ACH	FIRST BANKCARD	2200 · Accounts Payable		1,357.05	X		154,062.52
12/07/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	21,850.00	175,912.52
12/07/2022			1100 · Cash & Cash Equ...	Funds Transfer	21,850.00	X		154,062.52
12/08/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	2,950.00	157,012.52
12/08/2022			1100 · Cash & Cash Equ...	Funds Transfer	2,950.00	X		154,062.52
12/09/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	625.00	154,687.52
12/09/2022			1100 · Cash & Cash Equ...	Funds Transfer	625.00	X		154,062.52
12/10/2022	AutoPay1	CENTURY LINK	E · ADMINISTRATION...	Station 1	233.11	X		153,829.41
12/12/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	100.00	153,929.41
12/12/2022			1100 · Cash & Cash Equ...	Funds Transfer	100.00	X		153,829.41
12/13/2022	AutoPay1	INTERMOUNTAIN G...	E · ADMINISTRATION...		103.80	X		153,725.61
12/13/2022	AutoPay2	INTERMOUNTAIN G...	E · ADMINISTRATION...		180.99	X		153,544.62
12/13/2022	AutoPay3	INTERMOUNTAIN G...	E · ADMINISTRATION...		463.69	X		153,080.93
12/13/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	3,225.00	156,305.93
12/13/2022			1100 · Cash & Cash Equ...	Funds Transfer	3,225.00	X		153,080.93
12/14/2022			-split-	Deposit		X	525.00	153,605.93
12/14/2022			12000 · Undeposited Fu...	Deposit		X	130,217.50	283,823.43
12/14/2022			1100 · Cash & Cash Equ...	Funds Transfer	129,855.64	X		153,967.79
12/14/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	129,855.64	283,823.43
12/15/2022			-split-	Deposit		X	54,617.45	338,440.88
12/15/2022	ACH	C3 INTEGRATED SO...	B · CONTRACTURAL:...		440.00	X		338,000.88

WOOD RIVER FIRE & RESCUE

1/13/2023 9:20 AM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 12/01/2022 through 12/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/15/2022	BASE	PERSI	-split-	M040	11,847.27	X		326,153.61
12/15/2022	CHOICE	PERSI	2400 · Payroll Liabilities...	M040	2,308.08	X		323,845.53
12/15/2022	E-pay	UNITED STATES TR...	-split-	82-0397612 QB ...	14,741.08	X		309,104.45
12/15/2022	25088	AMAZON.COM	2200 · Accounts Payable		792.83	X		308,311.62
12/15/2022	25089	ATKINSON'S MARK...	2200 · Accounts Payable		44.27	X		308,267.35
12/15/2022	25090	BASS SEARS	2200 · Accounts Payable		99.99	X		308,167.36
12/15/2022	25091	BLAINE COUNTY E...	2200 · Accounts Payable		28,428.00			279,739.36
12/15/2022	25092	BOUND TREE MEDI...	2200 · Accounts Payable		209.95	X		279,529.41
12/15/2022	25093	CLEARWATER LAN...	2200 · Accounts Payable		606.00	X		278,923.41
12/15/2022	25094	COX COMMUNICAT...	2200 · Accounts Payable		234.04	X		278,689.37
12/15/2022	25095	CURTIS, L.N.	2200 · Accounts Payable		1,722.50	X		276,966.87
12/15/2022	25096	ES CHAT	2200 · Accounts Payable		479.85	X		276,487.02
12/15/2022	25097	FIRSTNET	2200 · Accounts Payable	287320825102	1,563.41	X		274,923.61
12/15/2022	25098	GALLS, LLC	2200 · Accounts Payable		145.31	X		274,778.30
12/15/2022	25099	HENRY SCHEIN	2200 · Accounts Payable		4.16	X		274,774.14
12/15/2022	25100	INTEGRATED TECH...	2200 · Accounts Payable		121.34	X		274,652.80
12/15/2022	25101	JANE'S ARTIFACTS	2200 · Accounts Payable		13.86	X		274,638.94
12/15/2022	25102	LES SCHWAB	2200 · Accounts Payable		249.90	X		274,389.04
12/15/2022	25103	LL GREEN'S HARD...	2200 · Accounts Payable		116.12			274,272.92
12/15/2022	25104	MCKESSON	2200 · Accounts Payable		965.48	X		273,307.44
12/15/2022	25105	MSBT LAW	2200 · Accounts Payable		67.50	X		273,239.94
12/15/2022	25106	O'REILLY AUTO PA...	2200 · Accounts Payable		74.05	X		273,165.89
12/15/2022	25107	SATELLITE PHONE ...	2200 · Accounts Payable		67.19	X		273,098.70
12/15/2022	25108	UNITED OIL (Christe...	2200 · Accounts Payable		772.08	X		272,326.62
12/15/2022	25109	VALLEY COUNTRY ...	2200 · Accounts Payable	123811	869.76	X		271,456.86
12/15/2022	25110	VERIZON WIRELESS	2200 · Accounts Payable	565720461-00001	404.75			271,052.11
12/15/2022	25111	WSCFF EMPLOYEE ...	2200 · Accounts Payable		600.00	X		270,452.11
12/15/2022	25112	ZOLL MEDICAL CO...	2200 · Accounts Payable		1,193.57	X		269,258.54
12/15/2022	25113	BLAINE COUNTY E...	2200 · Accounts Payable		8,425.73			260,832.81
12/15/2022			1100 · Cash & Cash Equ...	Funds Transfer -...	35,662.52	X		225,170.29
12/15/2022			1100 · Cash & Cash Equ...	Funds Transfer -...	3,297.18	X		221,873.11
12/15/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	14,000.00	235,873.11
12/15/2022			1100 · Cash & Cash Equ...	Funds Transfer	14,000.00	X		221,873.11
12/16/2022	ACH	CITY OF HAILEY / S...	2200 · Accounts Payable		93.33	X		221,779.78
12/16/2022	ACH	CITY OF HAILEY / S...	2200 · Accounts Payable		44.25	X		221,735.53
12/16/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	450.00	222,185.53
12/16/2022			1100 · Cash & Cash Equ...	Funds Transfer	450.00	X		221,735.53
12/19/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	4,100.00	225,835.53
12/19/2022			1100 · Cash & Cash Equ...	Funds Transfer	4,100.00	X		221,735.53
12/20/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	1,125.00	222,860.53

WOOD RIVER FIRE & RESCUE

1/13/2023 9:20 AM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 12/01/2022 through 12/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/20/2022			1100 · Cash & Cash Equ...	Funds Transfer	1,125.00	X		221,735.53
12/21/2022			-split-	Deposit		X	24.94	221,760.47
12/21/2022			12000 · Undeposited Fu...	Deposit		X	479.85	222,240.32
12/21/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	4,125.00	226,365.32
12/21/2022			1100 · Cash & Cash Equ...	Funds Transfer	4,125.00	X		222,240.32
12/22/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	2,300.00	224,540.32
12/22/2022			1100 · Cash & Cash Equ...	Funds Transfer	2,300.00	X		222,240.32
12/23/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	375.00	222,615.32
12/23/2022			1100 · Cash & Cash Equ...	Funds Transfer	375.00	X		222,240.32
12/27/2022	AutoPay1	IDAHO POWER	E · ADMINISTRATION...		279.53	X		221,960.79
12/27/2022	AutoPay2	IDAHO POWER	E · ADMINISTRATION...		125.30	X		221,835.49
12/27/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	1,025.00	222,860.49
12/27/2022			1100 · Cash & Cash Equ...	Funds Transfer	1,025.00	X		221,835.49
12/28/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	1,925.00	223,760.49
12/28/2022			1100 · Cash & Cash Equ...	Funds Transfer	1,925.00	X		221,835.49
12/29/2022	BASE	PERSI	-split-	M040	11,920.36	X		209,915.13
12/29/2022	CHOICE	PERSI	2400 · Payroll Liabilities...	M040	3,277.59	X		206,637.54
12/29/2022	E-pay	UNITED STATES TR...	-split-	82-0397612 QB ...	14,688.20	X		191,949.34
12/29/2022	AutoPay4	IDAHO POWER	E · ADMINISTRATION...		80.42	X		191,868.92
12/29/2022	25114	Bailet, Jay T	-split-		319.46			191,549.46
12/29/2022			1100 · Cash & Cash Equ...	Funds Transfer -...	34,858.78	X		156,690.68
12/29/2022			1100 · Cash & Cash Equ...	Funds Transfer -...	7,388.68	X		149,302.00
12/29/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	72,125.00	221,427.00
12/29/2022			1100 · Cash & Cash Equ...	Funds Transfer	72,125.00	X		149,302.00
12/30/2022	25115	WOOD RIVER FIRE ...	2400 · Payroll Liabilities...		1,418.76			147,883.24
12/30/2022			1100 · Cash & Cash Equ...	Funds Transfer		X	100.00	147,983.24
12/30/2022			1100 · Cash & Cash Equ...	Funds Transfer	100.00	X		147,883.24
12/31/2022			4200 · Other Revenue:4...	Interest		X	0.01	147,883.25
12/31/2022			4200 · Other Revenue:4...	Interest		X	47.74	147,930.99
12/31/2022			B · CONTRACTURAL:...	Service Charge	47.00	X		147,883.99