

MINUTES OF THE FY2024 BUDGET HEARING AND COMMISSIONERS MEETING OF THE WOOD RIVER FIRE PROTECTION DISTRICT

Call Special Meeting to Order: Commissioner Jay Bailet called the Special meeting of the Wood River Fire Protection District to order on August 17, 2023, at Wood River Fire District Station 3, 11053 State Hwy 75, Bellevue, Idaho at 3:08 PM.

Attendance: Commissioners Jay Bailet, Dennis Kavanagh, Steven Garman, Chief Ron Bateman, Operations Chief Bass Sears, Office Manager Stephanie Jaskowski

Action Item: At 3:09 pm, Commissioner Bailet motioned to open the Public Hearing for the Wood River Fire Protection District Fiscal Year 2024 Budget Review and Approval. Commissioner Garman seconded the motion, Commissioner Kavanagh seconded the motion. All in favor, motion carried.

Open Session for Public Comments: None

Consent Agenda:

Action Item: Approve and Sign Meeting Minutes from the Commissioner Meeting on July 24th, 2023. Commissioner Garman motioned to approve the minutes from July 24th, 2023, Commissioner Meeting, Commissioner Kavanagh seconded the motion. All Commissioners in favor, motion carried.

Action Item: Approve and Sign Meeting Minutes from the Commissioner Meeting on July 28th, 2023. Commissioner Garman motioned to approve the minutes from July 28th, 2023, Commissioner Meeting, Commissioner Kavanagh seconded the motion. All Commissioners in favor, motion carried.

Action Item: Approve and Sign July 2023 Payables. Commissioner Garman motioned to approve and sign the July 2023 Payables; Commissioner Kavanagh seconded the motion. All Commissioners in favor, motion carried.

Chief Report:

ITEM: FY 2024 Budget (Chief's Report)

DESCRIPTION: The FY 2024 Capital and Operational Budgets are finally done. They are not bound and still labeled "tentative." There will be some tiny things that change but *will not impact the documents that have been published or will be submitted to the County*. Those "tiny things":

Beginning Fund Balances. These get closer and closer with each week. Just after Labor Day (and two more payrolls), I will put the final touches on these figures – listed now in multiple places.

Mill Levy Figure. Currently in my spreadsheet as 0.0005896. The County will – by resolution – certify this in the 3rd week of September. It will only change that number by a minuscule amount.

Call Volume Regression Analysis. Listed at 1,187 right now.

ACTION PROPOSED: There is a ton here; I've hardly been able to speak to it all. Ultimately, *subject to any discussion and feedback from the public, I would ask for a roll call vote approving the budget and directing signatures on both resolutions (2023-02 and 2023-03) – appropriating the funds and collecting forgone – per Idaho Code.*

The commissioners held discussion regarding their concerns of future budget increases and Ambulance District funding versus the increasing call volumes, operations costs, and potential future consolidation conversations with other entities. Chief discussed more detail of the components of the tentative budget. Ops Chief Sears discussed scheduling staff according to skill sets and experience for best supporting scenarios.

ITEM: Swearing-In Ceremony – Kevin Ditmore (Chief’s Report)

DESCRIPTION: If it seems to you like Groundhog Day (with these swearing-in events), then I am not the only one. Welcome to Ashley, Elek, and Rowen. Thanks to Chief Baledge and Chief Sears. FF Ditmore is one of two WRFR personnel who have been to my home in Colorado. Now, that’s kind of an unusual way to start this little ceremony, but trust me, it’s relevant. Way back, in early 2021, Kevin had made a trip to his in-laws in way down in Mississippi and was coming back along the Front Range. A few hours out of Fort Collins he texted me to see if I needed anything from my home. I did; I always do. There is forever something there that I need here. No big deal, right? Wrong. The point is this: Kevin not only thought about me – the boss of the *other* organization that he works for – he took the time to reach out; he put thought into action. I have said often that you can teach anyone how to be a firefighter, but it’s infinitely more difficult to teach them to be a kind, others-centered human being...and that is who Kevin is. I believe he’s becoming a more technically competent firefighter and EMS provider every day, but the caring, loving person that he is...well, that’s more important to me. We are very lucky to have you joining our full-time staff.

Operations Chief Report:

We are operating!

714 calls in 2023, 3.15 per day on average, 122% of three year moving average projects to ~1,190 calls in 2023. 87% of calls have been EMS.

New / One Back in Service Members

- Back in service FF/Paramedic Emily White has started working shifts again in an paramedic / engineering capacity as she continues to rehab her knee.
- New member Katelyn Berman, full time with Sun Valley Fire Department, almost finished with her paramedic education (ride alongs in Boston in October is final step). Will be working shifts with us to increase her paramedic skills and experience and also responding from her home in the Bellevue Triangle. Working on getting an AED in her hands because of her location.
- New member Sarah Linville, EMT, ski patroller and river guide, known and well regarded by lots of current WRFR members. Joining in EMS / technical rescue capacity for now with interest in the fire academy going forward.

Vehicles

- Bid for new apparatus
 - Received 3 sealed bids.
 - Apparatus committee will be reviewing the bids and will be prepared to make a recommendation to the board at the September BOC meeting.
- E653 is back in service
 - Repairs were completed and new, NFPA compliant tires mounted before return from Boise. Steering box is an ongoing problem, Hughes Fire is being pretty diligent about trying to work it out.

- T682 is in Boise
 - Preventative maintenance mostly complete, awaiting results of inspection.
 - All local agencies are aware that our aerial is OOS.
- Preventative maintenance completed on E651, E652, E672 and WT673 in valley.
- Next ambulance chassis has just arrived at Braun

ISRB

- Water supply testing is nearing completion (7 dry hydrants and 34 cisterns remain to be checked).
- Annual hose & ladder testing completed.
- Pump testing was already done in this fiscal year (November 2022).
- Generation of documentation, maps, water supply check data etc. in progress with intended completion of September 1 to get to ISRB for review prior to October 17th site visit.

Duties

- With departures and additions station duties are being shuffled again. With trying to allow study and class time for our three (two RFT, one TFT) members who are in paramedic school, our increasing number of chores will be falling on a smaller group of people (admin included) for now.

Fire Marshal Report:

42 new building applications have come in so far compared to 56 at this time last year. In addition, 5 Agricultural Building applications have been approved. Agricultural Buildings do not require building permit approvals from the district only set-back approvals. 30 Final Fire Inspections have been completed for Certificate of Occupancy so far this year.

As I mentioned last month, much of my time has been spent answering questions about water supplies, responding fire engines, and distances from fire stations for homeowners and insurance companies as many insurance companies are adjusting their rates unfortunately upward. The local agents are doing their best to help homeowners and I give them whatever information they need to clarify Wood River's firefighting capabilities as well as our automatic aid and mutual aid partners. These insurance rates tie into our past and current Idaho Survey and Rating Bureau evaluation and the fire protection class they give for our fire district. The data collection process for the Idaho Survey and Rating Bureau evaluation is ongoing and very time consuming.

I continue to work on projects as assigned and take care of Fire Marshal business while occasionally responding to emergency calls. I look forward to assisting on emergency calls and working with other agencies as it gives me the chance to meet and work with some of our newer local emergency responders in a collaborative way.

Commissioners held discussion expressing gratitude to having Fire Marshal on board with his skill sets not only for his Plan Reviews but with his EMS support when needed for calls and standby.

Old Business: None

New Business:

Chief Bateman discussed that the Blaine County Ambulance District/Blaine County Commissioners may be attending Monday, August 21st Consolidation Meeting talks between Ketchum Fire Department, Wood River Fire Protection District and all other invited Valley Fire Departments and governing officials so the BCAD/Commissioners will be posting a Notice of Quorum of Attendance to the Public. Commissioners Bailet and Kavanagh indicated that they were interested in attending also, so WRFPD will post a Public Notice of Quorum noting such attendance. Chief encouraged the Commissioners to invite county officials who may be interested in attending this meeting.

Officer Mgr. Jaskowski gave Commissioners Garman and Kavanagh their Candidacy Forms to be completed for reelection to their WRFPD seats should they choose to remain in office after December 31, 2023, for another four-year term stating these forms need to be completed and notarized and returned to her no later than Friday, September 8, 2023. The Blaine County Election Officials will post formal notice of open seats for election August 31, 2023, for Special District Elections.

Commissioners held small talk discussions as they awaited public appearance to comment on the Open Budget Hearing until 4:08 pm. There was no public attendance to voice commentary on the Tentative Budget.

Action Item: Close Public Budget Hearing. Commissioner Garman motioned close the Public Hearing for the Proposed FY2024 Budget; Commissioner Kavanagh seconded the motion. Commissioners Bailet, Garman and Kavanagh voted in favor, motion carried.

Hearing Closed at 4:09 pm with no public comment.

Commissioner Bailet called the regular meeting back to order at 4:10 pm.

Action Item: Resolution 2023-02: Adoption of a Budget and Appropriation of Funds for Fiscal Year 2024. Commissioner Garman motioned to approve and adopt the proposed Budget and Appropriation of Funds Fiscal Year 2024 as written. Commissioner Kavanagh seconded the motion. Commissioners Bailet, Garman and Kavanagh voted in favor, motion carried.

Action Item: Resolution 2023-03: Resolution to Utilize Foregone Funds. Commissioner Garman motioned to approve and adopt the Resolution to Utilize Foregone Funds from Blaine County as written. Commissioner Kavanagh seconded the motion. Commissioners Bailet, Garman and Kavanagh voted in favor, motion carried.

Executive Session:

Commissioner Bailet called for a motion to open an Executive Session to consider personnel matters [Idaho Code § 74-206 (1) (a) & (b)]. Commissioner Garman call for a motion to enter into Executive Session, Commissioner Kavanagh seconded the motion, all in favor roll call vote (Bailet, Kavanagh, Garman) to convene the session at 4:11 pm.

Public Agency: Wood River Fire Protection District, Blaine County, Idaho

Governing Body: Fire Commissioners Board

Meeting Date, Time & Location: August 17, 2023 – 3:00 PM
Wood River Fire & Rescue Station 3
11053 Hwy 75
Bellevue, ID 83313



EXECUTIVE SESSION MOTION AND ORDER

JAY BAILET (print name), Commissioner Chair (print title)
MOVES THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206, CONVENE IN EXECUTIVE SESSION TO:
(identify one or more of the following)

- Consider labor contract matters [Idaho Code § 74-206 (1) (a)]
- Consider personnel matters [Idaho Code § 74-206 (1) (a) & (b)]
- Deliberate regarding an acquisition of an interest in real property [Idaho Code § 74-206(1)(c)]
- Consider records that are exempt from public disclosure [Idaho Code § 74-206(1)(d)]
- Consider preliminary negotiations involving matters of trade or commerce in which this governing body is in competition with another governing body [Idaho Code § 74-206(1)(e)]
- Communicate with legal counsel regarding pending/imminently-likely litigation [Idaho Code § 74-206(1)(f)]
- Communicate with risk manager/insurer regarding pending/imminently-likely claims [Idaho Code § 74-206(1)(i)]

Purpose/Topic Summary: Discussion held - no decisions made

AND THE VOTE TO DO SO BY ROLL CALL.

CONVENE AT: 4:10 ADJOURN AT: 4:24

	YES	NO	ABSTAIN
Jay Bailet, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Steven Garman, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Kavanagh, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Chief: [Signature]
(signature)

At 4:24 pm Commission Garvin purposed to adjourn the Executive Session, Commissioner Kavanagh seconded the motion, all in favor roll call vote (Bailet, Kavanagh, Garman) to adjourn the session at 4:24 pm.

Executive Session Action Item: Discussion held; no decisions made.

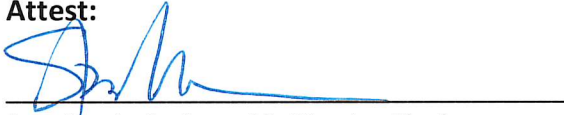
Commissioner Bailet called the regular meeting back to order at 4:25 pm.

Any Other Business: None

Adjourn: Commissioner Garman motioned to adjourn the regular meeting and Commissioner Kavanagh seconded the motion for Adjournment at 4:25 pm. Roll Call Vote, Commissioners Bailet, Garman and Kavanagh voted all in favor, motion carried, meeting adjourned.

Meeting Adjourned.


Attest:


Stephanie Jaskowski, District Clerk

APPROVED:


Jay Bailet, Chairman


Steven Garman, Commissioner


Dennis Kavanagh, Commissioner

Date: 9/19/2023

Wood River Fire & Rescue – Accounts Payable Report
Register: Mountain West Operations Checking Account & Current Assets
From: 8/1/2023 to 8/31/2023:

Aug 31, 23

ASSETS

Current Assets

Checking/Savings

1100 · Cash & Cash Equivalents

1100.1 · Mtn West Checking

1100.11 · Mtn West Sweep 137,531.91

1100.1 · Mtn West Checking - Other -11,480.23

Total 1100.1 · Mtn West Checking 126,051.68

1100.2 · Mtn West Capital Checking 6,012.32

1100.3 · LGIP - Operations 1,997,092.95

1100.33 · LGIP - Capital Funds 620,159.91

1100.4 · Petty Cash 120.00

Total 1100 · Cash & Cash Equivalents 2,749,436.86

Total Checking/Savings 2,749,436.86

Accounts Receivable

1150 · Accounts Receivable

1151 · Accounts Receivable, net 131,742.04

1152 · Property Taxes Receivable 23,868.63

Total 1150 · Accounts Receivable 155,610.67

Total Accounts Receivable 155,610.67

Total Current Assets 2,905,047.53



Stephanie Jaskowski, District Clerk

APPROVED:



Jay Bailet, Commissioner



Steven Garman, Commissioner



Dennis Kavanagh, Commissioner

DATE: _____

9/19/2023

WOOD RIVER FIRE & RESCUE

9/14/2023 9:04 AM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2023	25473	BIG WOOD FITNESS	2200 · Accounts Payable		375.00			124,275.19
08/01/2023	25474	BLUE CROSS OF I...	2200 · Accounts Payable		17,212.00	X		107,063.19
08/01/2023	25475	NCPERS GROUP LI...	2200 · Accounts Payable		224.00			106,839.19
08/01/2023	25476	PICABO TOWER L...	2200 · Accounts Payable		900.00			105,939.19
08/01/2023	25487	DELTA DENTAL	2200 · Accounts Payable		1,249.50			104,689.69
08/03/2023	AutoPay3	IDAHO POWER	E · ADMINISTRATIO...		382.02			104,307.67
08/07/2023	ACH	FIRST BANKCARD	2200 · Accounts Payable		7,528.45			96,779.22
08/09/2023			12000 · Undeposited F...	Deposit			130,217.50	226,996.72
08/10/2023	ACH	PERSI	-split-	M040	14,024.44			212,972.28
08/10/2023	ACH	PERSI	2400 · Payroll Liabiliti...	M040	3,427.05			209,545.23
08/10/2023	E-pay	UNITED STATES T...	-split-	82-0397612 Q...	16,819.94			192,725.29
08/10/2023	AutoPay1	CENTURY LINK	E · ADMINISTRATIO...	Station 1	235.33			192,489.96
08/10/2023			1100 · Cash & Cash E...	Funds Transfer....	7,804.74			184,685.22
08/10/2023			1100 · Cash & Cash E...	Funds Transfer....	38,087.66			146,597.56
08/14/2023			-split-	Deposit			480.00	147,077.56
08/14/2023			-split-	Deposit			33,673.03	180,750.59
08/14/2023	AutoPay3	INTERMOUNTAIN ...	E · ADMINISTRATIO...		69.22			180,681.37
08/15/2023	ACH	C3 INTEGRATED S...	B · CONTRACTURA...		484.00			180,197.37
08/15/2023	AutoPay1	INTERMOUNTAIN ...	E · ADMINISTRATIO...		27.16			180,170.21
08/15/2023	AutoPay2	INTERMOUNTAIN ...	E · ADMINISTRATIO...		19.95			180,150.26
08/15/2023			1100 · Cash & Cash E...	to cover capital...			71,155.99	251,306.25
08/17/2023	ACH	CITY OF HAILEY / ...	2200 · Accounts Payable	VOID:		X		251,306.25
08/17/2023	ACH	CITY OF HAILEY / ...	2200 · Accounts Payable	VOID:		X		251,306.25
08/17/2023	25488	AMAZON.COM	2200 · Accounts Payable		341.63			250,964.62
08/17/2023	25489	ATKINSON'S MAR...	2200 · Accounts Payable		65.25			250,899.37
08/17/2023	25490	BOUND TREE ME...	2200 · Accounts Payable		550.89			250,348.48
08/17/2023	25491	COX COMMUNICA...	2200 · Accounts Payable		241.79			250,106.69
08/17/2023	25492	EDWARD STACY I...	2200 · Accounts Payable		316.00			249,790.69
08/17/2023	25493	ES CHAT	2200 · Accounts Payable		114.25			249,676.44
08/17/2023	25494	EXPRESS PUBLIS...	2200 · Accounts Payable		91.43			249,585.01
08/17/2023	25495	FIRSTNET	2200 · Accounts Payable	287320825102	124.61			249,460.40
08/17/2023	25496	GILLETTE TESTIN...	2200 · Accounts Payable		340.00			249,120.40
08/17/2023	25497	GREAT AMERICA ...	2200 · Accounts Payable		93.00			249,027.40
08/17/2023	25498	HAILEY AUTO CLI...	2200 · Accounts Payable		253.68			248,773.72
08/17/2023	25499	HENRY SCHEIN	2200 · Accounts Payable		501.36			248,272.36
08/17/2023	25500	IDAHO STATE POL...	2200 · Accounts Payable		40.00			248,232.36
08/17/2023	25501	JACK'S TIRE & OIL...	2200 · Accounts Payable		5,826.30			242,406.06
08/17/2023	25502	JANE'S ARTIFACTS	2200 · Accounts Payable		52.97			242,353.09
08/17/2023	25503	LES SCHWAB	2200 · Accounts Payable	VOID:Duplicat...		X		242,353.09
08/17/2023	25504	LL GREEN'S HARD...	2200 · Accounts Payable		8.49			242,344.60

WOOD RIVER FIRE & RESCUE

9/14/2023 9:04 AM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/17/2023	25505	MSBT LAW	2200 · Accounts Payable		540.00		241,804.60
08/17/2023	25506	O'REILLY AUTO P...	2200 · Accounts Payable		55.30		241,749.30
08/17/2023	25507	OVERHEAD DOOR...	2200 · Accounts Payable		6,405.00		235,344.30
08/17/2023	25508	SATELLITE PHON...	2200 · Accounts Payable		67.19		235,277.11
08/17/2023	25509	THE CAR DOCTOR	2200 · Accounts Payable		660.00		234,617.11
08/17/2023	25510	UNITED OIL (Christ...	2200 · Accounts Payable		1,699.34		232,917.77
08/17/2023	25511	VALLEY COUNTR...	2200 · Accounts Payable	123811	780.71		232,137.06
08/17/2023	25512	VERIZON WIRELE...	2200 · Accounts Payable	565720461-00...	404.86		231,732.20
08/17/2023	25513	WAXIESANITARY ...	2200 · Accounts Payable		238.50		231,493.70
08/17/2023	25514	WEIDNER FIRE, IN...	2200 · Accounts Payable		2,791.76		228,701.94
08/17/2023	25515	WSCFF EMPLOYE...	2200 · Accounts Payable		650.00		228,051.94
08/17/2023	25516	ZOLL MEDICAL C...	2200 · Accounts Payable		413.28		227,638.66
08/17/2023	25517	NATIONAL HOSE ...	2200 · Accounts Payable		4,361.60		223,277.06
08/24/2023			-split-	Deposit		1,836.89	225,113.95
08/24/2023	BASE	PERSI	-split-	M040	12,469.87		212,644.08
08/24/2023	CHOICE	PERSI	2400 · Payroll Liabiliti...	M040	3,427.05		209,217.03
08/24/2023	E-pay	UNITED STATES T...	-split-	82-0397612 Q...	14,395.84		194,821.19
08/24/2023	25519	WR FIRE FIGHTER...	2400 · Payroll Liabiliti...		912.06		193,909.13
08/24/2023			1100 · Cash & Cash E...	Funds Transfer...	32,753.88		161,155.25
08/24/2023			1100 · Cash & Cash E...	Funds Transfer...	7,469.65		153,685.60
08/25/2023	AutoPay1	IDAHO POWER	E · ADMINISTRATIO...		299.47		153,386.13
08/25/2023	AutoPay2	IDAHO POWER	E · ADMINISTRATIO...		69.95		153,316.18
08/28/2023	25520	BLAINE COUNTY ...	2200 · Accounts Payable		120.00		153,196.18
08/28/2023	25521	BLUE CROSS OF L...	2200 · Accounts Payable		18,459.84		134,736.34
08/28/2023	25522	BY THE BOOK-ST...	2200 · Accounts Payable		42.50		134,693.84
08/28/2023	25523	DELTA DENTAL	2200 · Accounts Payable		1,429.48		133,264.36
08/28/2023	25524	NCPERS GROUP LI...	2200 · Accounts Payable		224.00		133,040.36
08/28/2023	25525	CHRIS.ROBINSON	2200 · Accounts Payable		17.03		133,023.33
08/28/2023	25526	AIRGAS USA, LLC.	2200 · Accounts Payable		214.95		132,808.38
08/28/2023	25527	KETCHUM HEATI...	2200 · Accounts Payable		320.94		132,487.44
08/28/2023	25528	ZOLL MEDICAL C...	2200 · Accounts Payable		1,825.44		130,662.00
08/30/2023	AutoPay4	IDAHO POWER	E · ADMINISTRATIO...		159.32		130,502.68
08/31/2023	ACH	STATE TAX COM...	2400 · Payroll Liabilities	000230196	4,451.00		126,051.68